

Volume 15, Issue 3 September 11, 2009

MARK YOUR CALENDARS

Begin Work in Classrooms

Monday, September 14

Yard Duty Trainings

Week of September 14, before each recess

CUSD Governing Board Meeting

Thursday September 17
CUSD offices

Scrip Orders Due

Friday, September 18

Spirit Day – Red, White & Blue Day

Friday, September 18

Camping Trip Registration Deadline

Sunday, September 20

General Meeting/Class Meeting

Wednesday, September 23

NO SCHOOL

Friday September 25

VS Camping Trip

Friday, Sept 25 through Sunday, Sept 27



SCHOOL NEWS

Field Trip Driver Paperwork

A HUGE thank you to those who have turned in all their DMV and Insurance paperwork!



Field trips are quickly approaching and we need drivers approved before classes start out on their adventures. If you have not already, PLEASE turn in your DMV and/or your insurance declaration pages ASAP.

If you need your DMV record, you may go to a DMV office and obtain it in person.

When turning in your insurance declaration page, please make sure it has the required \$100,000/\$300,000 liability, \$25,000 property and \$5,000 medical coverage, the coverage period and the names of the insured.

Please turn in your paperwork by Sept. 30th to the GOETOWSKI family folder.

Don't hesitate to email me with any questions.

Thank You,
Michele Goetowski
Membership Committee
Mom to Rockin' Beetle Collin

ABC Readers Needed



We are short a few ABC readers for this year. If you think you'd like to be a Project Cornerstone ABC reader, please contact me. If you haven't taken the Asset Building class you can still be an ABC reader by taking a "short version" (2 hour total) of the class. Some of our readers are able to read during their

regular classroom work hours.

For those of you new to Village, Project Asset Building Champions program (ABC Reader program) is a parent volunteer program in which one parent once a month consistently reads, discusses, and does a follow-up lesson with the children in a particular classroom. The purpose is to build assets in the children. By taking part in the program, readers become an asset to the children--another adult the children can turn to. The stories and discussions all help support the building of various assets. Among other things, last year the children learned about "filling each others' buckets" thereby filling their own, learned how to "swim free" instead of "taking the bait," learned how to be an upstander instead of a bystander in a way that is safe for them.

Thanks for considering taking part in this program.

Maria Poling
Project Cornerstone ABC Reader Coordinator

VS Board "Shout Outs"

- Principal Katie
- Staff members Becky, Kristen & Michele
- All of our amazing teachers
- Amy Rose and the Membership Committee: Kelley Reinhard, Michele Goetowski, Shawna Yazalina, Alex & Carol Hanuska
- Deanne Everton and the Classroom Coordinators: Heidi King, Ann DuBois, Ted Bonetti, Jen Petri, Mary Katayama, Dyan Chan, Amy O'Hehir, Erica Chubbic, Maria Linegar, Lisa Hulme Taylor, Melanie Peyton, & Kara Ligda
- Center Coordinators Alex Ramirez & Roxy Martirosyan
- Library Chairperson Heather Bradley
- Ways & Means Judi Thayne (t-shirts), Lien Addo (eScrip) & Frank Castro (dinners)



Camping Trip Deadline

To answer a good question that has been asked: the last day to register for the trip is Sunday, Sept. 20. That would mean that you bring a complete set of form packets and a check to drop off at our house. ;-)



If you register between now and the 20th, please complete BOTH form packets, available in the Yahoo group Files area (or via hardcopy to your family file-- let me know that you want a set):

Let me know if you have any questions.

Tonya Suker
on behalf of the VS camping committee
Mom of Sarah and Ethan

Reimbursement & Check Requests

The procedure for reimbursement and check requests is below. This information is intended for those of you who have the responsibility of submitting requests as well as those of you who have the authority to approve spending. Please note that there are two changes in the procedure from last year. First, the check run schedule now has a Friday to Wednesday cycle. Completed and approved request forms received by the end of school on each Friday will be processed by the following Wednesday. Checks will be distributed on Wednesdays. Second, requests of \$300 or greater submitted by Committee Chairs or teachers must have the approval of the principal or Board President. The Assistant Treasurer, Emily Fowler, oversees the reimbursement and check request process. If you have any questions, please contact either Emily or me.



Emily Fowler: 806-7211 or
emily@thefowlerfamily.net
Judy Sampas: 239-6240 or
jsampas@comcast.net

Thanks,
Judy Sampas
Treasurer, Village School Board
Mom of Annacy (4th grader) and Michaela (2nd grader)

Reimbursement/Check Request Procedure
Updated September 4, 2009

Budget

In the fall, Committee Chairs and teachers will receive a budgeted amount to spend on projects for the school year. It is the Committee Chair's responsibility to approve expenses, control spending and track budget balance for the Committee. It is the Field Trip Coordinators' responsibility to track field trip

spending for their teachers. If a Committee or a teacher spends his/her budget before year end and needs additional funding, then he or she must obtain board approval prior to any additional spending.

Completing the Request Forms

There are two request forms and both are provided by the Treasurer:

1. *Field Trip Reimbursement/Check Request - for field trip expenses*
2. *Reimbursement/Check Request - for all expenses except field trips*

Blank forms are stored in the top drawer (front section) of the parent file cabinet (the cabinet located near the office). These forms can also be downloaded from the Village Yahoo Group site at <http://groups.yahoo.com/group/VillageCommunity/files/>

Please use the appropriate form for your request. Take care to complete all necessary fields and include the project/committee name, attach supporting receipt(s)/invoice(s), and obtain the required approval signature(s). Field Trip reimbursement/check requests must be approved by the authorized teacher(s) and Committee reimbursement/check requests must be approved by the respective Committee Chair. Please note that a reimbursement/check request of \$300 or greater cannot be submitted and approved by the same person. So requests of \$300 or greater submitted by Committee Chairs or teachers must be approved by the Principal or Board President.

Where to Submit the Completed Request Forms

The completed request forms must be placed in the file folder labeled 'Completed' located in the top-drawer (front section) of the parent file cabinet (the cabinet located near the office). It is advisable to keep a copy for your own records.

Check Run Schedule

Checks are processed once a week. Completed and approved requests received by the end of school each Friday will be processed by the following Wednesday. Checks will be distributed or mailed on Wednesdays.

Emergency Check Requests

Please contact Emily Fowler, Assistant Treasurer, or Judy Sampas, Treasurer, for emergency check requests.

COMMUNITY NEWS

CUSD Updates



At the August Campbell Union School District Board Meeting, Superintendent Johanna VanderMolen announced that she would be retiring at the end of January, 2010. The board has chosen Leadership Associates to recruit a new Superintendent. As part of the process, the school district board is seeking community input about the desired characteristics to be used in recruiting and selecting the person. They especially would like to receive input from parents, employees and members of the community who are interested in the district.

The Board members are soliciting input in response to the following prompt: "What personal and professional qualities for an incoming superintendent will be a match for the Campbell Union School District?"

If you are interested in providing your input, please note that there are meeting and individual input meetings scheduled for September 24th. Written input is also welcome. For full details, please see http://www.campbellusd.k12.ca.us/web_SuperSearch2009.htm

Bilingual Interpreters/Translators Needed

If you are proficient in more than one language we need you! Campbell Union School District is seeking hourly bilingual interpreters and translators.



Translators are paid an hourly rate of \$11-13 and operate on an "on-call" basis. We are particularly in need of Spanish speaking translators during parent-teacher conferences (October 19-30 from 1-5pm).

This is a great opportunity to help teachers and parents work together to support all of Campbell Union School District's students.

To apply or get more information, please call Chelsea Toller, English Language Development Coordinator, 408-341-7000 X6224.

Parent Effectiveness Training



Hi PET Friends,

We get so busy and stressed, and in such a hurry that we forget to enjoy our time with the children. If we realized how precious the happy moments were we'd make sure to prioritize the time we spend playing together.

Playing a board game or cards, building with blocks or legos, sharing a story, crafts, baking or washing the car with no goal other than the pleasure of each other's company is a prize that builds good memories.

Be sure to have a few minutes of fun everyday. Your strong, loving relationship and the example of seeking joy in everyday life may be the best gift you can give your children.

****Parent Effectiveness Training class begins Tues Sept 22, 2009 6:30-9, Campbell, \$100, 8 weeks****

My Best, Bea

Bea Strickland
Building Better Marriages
The Association for Couples in Marriage Enrichment
BeaStrickland@aol.com

WORDS OF WISDOM

Autumn is a second spring when every leaf is a flower.

-Albert Camus

EDITOR'S INFORMATION

Need The Village Voice In Hard Copy?



Getting our information-packed school newsletter link sent straight to your e-mail inbox is easy and convenient, not to mention, saves our school money on printing! But if you do not have an internet connection, you may opt to have a hard copy placed in your parent folder every Friday. Simply fill out the form below, cut it out, and place it in the **Lemas/Newsletter** parent folder. Your name

will be added to a distribution list of families needing hard copies.

We do not have internet access and need a printed hard copy of the Village Voice every week. Please sign our family up on the distribution list!

Name on Parent Folder:

Please return this form to the **Lemas/Newsletter** parent folder ASAP.

As a courtesy, for the first two editions, we will be printing out hard copies for the whole school. After that, only families who have turned in the hard copy request form to the **Lemas/Newsletter** parent folder will receive weekly hard copies.

Submission Guidelines

Newsletter & Calendar

Please submit any entries for the week's newsletter, via e-mail, by 9:00pm Wednesday to:

villagevoiceneutral@yahoo.com

Or place hardcopy entries into the **Lemas/Newsletter** parent folder by 1:00pm on Wednesday.

Website

Everything in the hardcopy newsletter is normally available by Friday morning on the Village School Website at:

<http://village.ca.campusgrid.net/home>